



## NOTICE OF 2023 ANNUAL GENERAL MEETING

Notice is hereby given to the Members of Australian Institute of Project Management (**AIPM** or **Company**) that the 2023 AIPM Annual General Meeting (**Meeting**) **will be held at as a virtual meeting.**

**Date:** Friday, 24 November 2023  
**Time:** 2.00pm (AEDT)  
**Venue:** Register via the button below

Register [here](#) >

If you intend to attend the Meeting, please register via the link above by no later than 4.30pm (AEDT) on Tuesday, 21 November 2023.

A Member has a right to appoint a person to be the Member's proxy to attend the Meeting and vote for the Member. The proxy form is available [via our website here](#). Each Member may appoint one proxy only and the proxy need not be a Member of AIPM.

The **AIPM Proxy Form** must be received by the AIPM Company Secretary no later than **2.00pm (AEDT) on Wednesday 22 November 2023**. This form must be returned by email to the Company Secretary [\*\*CoSec@aipm.com.au\*\*](mailto:CoSec@aipm.com.au). We ask that you forward a copy of any Appointment of Proxy Forms submitted via mail to our registered office in an email to [\*\*CoSec@aipm.com.au\*\*](mailto:CoSec@aipm.com.au).

If you have any questions pertaining to the AGM, we encourage you to submit these in writing by **4.30pm (AEDT) on Wednesday 15 November 2023**. Your question(s) should be sent by email to [\*\*CoSec@aipm.com.au\*\*](mailto:CoSec@aipm.com.au).

## **MEETING AGENDA**

### **1. Meeting Open**

### **2. Welcome, Apologies, Quorum**

### **3. Chair's Report**

### **4. Chief Executive Officer Report**

### **5. 2023 Financial Statements**

Receive the Financial Statements of the AIPM and Directors' Report and Auditor's Report for the year ended 30 June 2023. Our Annual and Financial Reports are now available on our website.

### **6. Members Q&A**

### **7. Any other business**

Consideration of any other business for which proper notice has been given.

### **8. Close**

***Notice issued by direction of the Board of Directors, AIPM-***

Dated 26 October 2023